



## Privacy Notice

Cherwell Runners & Joggers ('the Club') is committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, the Club is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way. This Privacy Notice is based on one provided by England Athletics ('EA').

### What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with us, access our newsletter or participate in discussion boards on our website. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated clubs with which you are registered and gender (this is your Athletics Data). We may also ask for health information regarding your fitness to run.

### Why we need your personal data

The reason we need this is to be able to administer your membership and provide the membership services you are signing up to when you register with us.

### Reasons we need to process your data

For training and competition entry:-

- sharing personal data with Club coaches or officials for training sessions
- sharing personal data with Team Captains and others to enter events
- sharing personal data with leagues, county associations and others who compile race entries

For membership and Club management:-

- processing membership forms and payments
- sharing data with committee members to provide information about membership renewals and invitation to various events
- in the Club newsletter and promoting our activities
- publishing race and competition results in the Club and in news media
- sending information about purchasing kit, merchandise and fundraising

Any health data we hold on you is only processed for the purpose of fitness / health checks or passing health data to coaches to allow the safe running of training sessions. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

The Club has a Facebook social media page. If you join a social media page, please note that provider of social media platforms have their own privacy policies and that the Club do not accept any responsibility or liability for these policies. You may wish to check these before you submit any personal data on the Club's social media pages.

### **Who we share your personal data with**

When you become a Club member, you will automatically be registered as an EA member. We will provide EA with your Athletics Data which they will use to enable access to the MyAthletics portal. EA will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with EA, please contact [dataprotection@englandathletics.org](mailto:dataprotection@englandathletics.org).

The Club does not supply any personal data it holds to any other third party. The Club does not store or transfer your personal data outside the UK.

### **How long we hold your personal data**

We will hold your personal data for as long as you are a Club member. If necessary Athletics Data is updated every year on annual membership forms. Any data we hold on you will be securely destroyed after a year of inactivity although EA's retention policy is for four years. Your data is not used for any purposes other than those detailed in this Policy.

### **Your rights regarding your personal data**

You may have the right at any time to request access to, amendment or deletion of your personal data and to object to the transfer of your personal data and to complain to the Information Commissioner's Office about the processing of your personal data.

You are not obliged to share your personal data with the Club. However, if you choose not to share this with us we may not be able to register you or administer your membership.

**Cherwell Runners & Joggers**  
**14<sup>th</sup> May 2018**